



Fraser Valley Aboriginal Children and Family Services Society

Board of Directors
#1-7201 Vedder Road
Chilliwack, BC V2R 4G5

Phone: 604-858-0113
Fax: 604-824-5326
Toll Free: 1-800-663-9393

September 19, 2019

Dear Community Members,

The Annual General Meeting (AGM) of the Fraser Valley Aboriginal Children and Family Services Society (FVACFSS) will take place on **Wednesday, October 23, 2019 from 5:00pm to 8:00pm at the Squiala Community Hall, 45005 Squiala Road, Chilliwack, BC**. The purpose of the meeting is to fulfil the standard AGM requirements of a Society and to elect five Directors to the Board of FVACFSS. The enclosed AGM package includes the following:

1. **AGM Notice** - provides a draft AGM agenda and additional information about the meeting. Meeting Registration for Society members is from 2:00pm to 5:00pm and will require photo identification and a document with your current residential address. Acceptable forms of identification are Passport, Driver Licence and Status Card as well as a recently dated utility bill or other form of documentation with your current residential address. Individuals with a valid membership card must register prior to **5:00pm** and receive a voting card in order to vote at the AGM.
2. **Membership Form** – provides information regarding membership eligibility and how to become a member of FVACFSS. You will require a valid membership card, signed by a FVACFSS Board Director, in order to vote at the AGM. We will be pleased to take your membership applications or renewals at FVACFSS offices every day leading up to the AGM. We will also accept membership applications at the AGM venue prior to 5:00pm. Individuals who do not have a validated membership card prior to **5:00pm** will not be able to register for and vote at the AGM.
3. **Nominations Meeting Notice** - that provides details regarding a Nominations Meeting that will take place on Tuesday, October 8, 2019 from 5:00pm to 7:00pm. It is important to note that all nominations for Board members must be received prior to the **5:00pm** start of the Nominations meeting and approved by the Nominations Committee in order to be included on the ballot of Director Candidates at the AGM. There will **NOT** be an opportunity to put forward nominations during the AGM.
4. **Nomination Form** – that provides information on how to nominate a FVACFSS member for the five Board of Director seats up for election at the AGM. If you wish to propose a nomination please follow the instructions on the form and submit the completed form to Michelle Giroux at FVACFSS prior to 3:30pm on Monday October 7, 2019, or hand deliver it to the Nominations Committee between 3:00pm and 5:00pm on October 8th at the venue of the Nominations Meeting. Nominations not received prior to the **5:00pm** start time of the Nominations meeting will not be included in the review of nominees for the AGM election of directors.
5. **Draft AGM Minutes** – from the October 24, 2018 AGM, for your review. During the AGM we will be seeking approval of the draft minutes.

6. **Summary Financial Statements** – includes a copy of the audited financial statements for the fiscal year ending March 31, 2019. We will present the financial statements and the Auditor's report at the AGM.

If you have any questions about the AGM process or documents in this package, please contact Michelle Giroux, by phone at 778-996-9836, or e-mail her at [michelle.giroux @xyolhemeylh.bc.ca](mailto:michelle.giroux@xyolhemeylh.bc.ca)

Sincerely,

A handwritten signature in black ink, appearing to read "Marion Mussell". The signature is written in a cursive style with some loops and flourishes.

Marion Mussell
FVACFSS Board President

See Attachments



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www.fvacfss.ca

NOTICE OF ANNUAL GENERAL MEETING

NOTICE IS HEREBY GIVEN that the Annual General Meeting (AGM) of the members of **Fraser Valley Aboriginal Children and Family Services Society (FVACFSS)** will be held at the **Squiala Community Hall, 45005 Squiala Road, Chilliwack, BC** on Wednesday, October 23, 2019 at 5:00PM, PST, for the following purposes:

1. To confirm the current membership of FVACFSS.
2. To approve the minutes from the October 24, 2018 Annual General Meeting.
3. To receive annual reports from the Directors.
4. To present the FVACFSS audited financial statements and Auditor's report.
5. To appoint the Auditor for FVACFSS.
6. To confirm FVACFSS Board nominations approved at the October 8, 2019 Nominations meeting.
7. To elect five Directors to the FVACFSS Board from the list of approved nominations.

In accordance with the Society's Constitution & Bylaws:

- Quorum must be present for transaction of business at the meeting.
- All members in good standing must register prior to the start of the meeting and receive a voting card in order to vote on motions.
- Voting on motions or resolutions shall be in accordance with Robert's Rules of Order.
- Additional nominations to the Board will **not** be received from the floor at the meeting.
- All nominees up for election to the Board must be present at the meeting.
- Ballots will be used for election of Board candidates.

FURTHER INFORMATION:

- Membership renewals may be processed any day leading up to the membership cut off of 5:00pm on the date of the AGM. Individuals who do not have a validated membership card prior to **5:00pm** will not be able to register for and vote at the AGM.
- Meeting registration will take place prior to the meeting between 2:00pm and 5:00pm at the AGM venue on October 23, 2019. Individuals with a valid membership card must register prior to **5:00pm** and receive a voting card in order to vote at the AGM.
- Photo identification and a document with proof of current residential address will be required to register (i.e. Passport, Drivers License, Status Card, and a recently dated utility bill or other document with your current residential address).
- For information regarding membership please contact Michelle Giroux, by phone at 778-996-9836, or e-mail her at michelle.giroux@xyolhemeylh.bc.ca
- A dinner will be served from 4:00pm to 5:00pm prior to the AGM.

DATED at the City of Chilliwack, in the Province of British Columbia, this 19th day of September, 2019.

BY ORDER OF THE BOARD OF DIRECTORS

Marion Mussell
FVACFSS Board President



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FVACFSS MEMBERSHIP APPLICATION FORM

STEPS TO BECOME A MEMBER OR RENEW MEMBERSHIP

In order to become a member of FVACFSS and vote at the Annual General Meeting on October 23, 2019 you will require a valid FVACFSS membership card (i.e. with a date that has not expired). If you would like to renew your membership or become a member of the Society, please fill in the information below and submit it to FVACFSS at the contact details below, or bring the form and your Identification with you to the meeting for processing during registration between 2:00pm and 5:00pm.

WHO IS ELIGIBLE TO BECOME A MEMBER

Individuals who are entitled to be members of the Society are "Aboriginal People" over the age of 18 and who:

1. Reside Off reserve within a community that is located within the FVACFSS Geographic Service Area and the community receives services from the Society.
2. Reside On the reserve of a First Nations Community located within the FVACFSS Geographic Service Area, and such First Nations Community has committed to receive services from FVACFSS by way of a Band Council Resolution.

Individuals who reside outside of the FVACFSS Geographic Service Area, or on the Reserve of a First Nation Community that does not receive services from FVACFSS, are not eligible to be members of the Society. If you have any questions about membership eligibility, please contact Michelle Giroux, at 778-996-9836, or e-mail at michelle.giroux@xyolhemeylh.bc.ca

MEMBER APPLICANT INFORMATION

Please fill in the following information and mail or hand deliver it to Michelle Giroux at #1 - 7201 Vedder Road, Chilliwack, BC V2R 4G5 or by fax: 604-824-5326 or via e-mail at michelle.giroux@xyolhemeylh.bc.ca You may also bring the completed form with you to the meeting venue prior to the **registration cut off of 5:00pm**. All members attending the AGM are required to bring two pieces of identification in order to register as a voting member: (1) proof of identification with a signature that matches their membership application form (i.e. valid passport, drivers license, Status Card, etc.) as well as, (2) a document confirming your current residential address (i.e. utility bill or other recently dated document with your residential address).

Name (as written on I.D.)	Affiliation (First Nations, Métis, Urban)	18 or over (Yes/No)

If you live On Reserve, please provide the name of Reserve:

Street Address	City / Town	Postal Code

Phone Number	E-mail Address

Signature of Applicant

Date of Application

FVACFSS BOARD USE ONLY

ID with Signature (confirmed)	Proof of Residency (confirmed)	Assigned Membership Card Number



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NOTICE OF NOMINATIONS MEETING

Notice is hereby given, that **Fraser Valley Aboriginal Child and Family Services Society (FVACFSS)** will hold a Nominations Meeting at The Neighbourhood Learning Center – Alumni Hall, located at 46361 Yale Road, Chilliwack, BC on Tuesday, October 8, 2019 from 5:00pm to 7:00pm. The purpose of this meeting includes the following:

1. To provide a final opportunity for individuals to hand deliver nominations of prospective candidates for the Board of FVACFSS to be voted on at the FVACFSS AGM. Note the deadline for all nominations to the Board of FVACFSS will be **5:00pm** on Tuesday October 8, 2019.
2. To provide Society members with an overview of the process for selecting nominees to be included on the ballot of potential board members for election at the October 23, 2019 AGM.
3. To review received nominations and confirm the candidates to be included on the ballot for the Board election at the AGM.

Please note individuals must be a member of FVACFSS in order to put forward a nomination, and all prospective nominees must be members of the Society. At the Nominations Meeting we will accept membership applications for review and approval. Nomination forms may be submitted by either:

1. Send in your completed and signed nomination forms to Michelle Giroux at #1-7201 Vedder Road, Chilliwack, BC V2R 4G5. tel: 778-996-9836, fax: 604-824-5326 e-mail: michelle.giroux@xyolhemeylh.bc.ca prior to the date of the nominations meeting and follow up with Michelle to confirm she has received it and the form is complete. The deadline for submitting nominations to Michelle Giroux is **3:30pm** on Monday October 7, 2019.
2. Hand deliver nomination forms directly to the Nominations Committee from **3:00pm to 5:00pm** Tuesday October 8, 2019 at the Neighbourhood Learning Centre venue listed above.

In order to ensure that all board candidates are adequately vetted prior to the election, we will not be receiving nominations after **5:00pm** on October 8th and will **NOT** be receiving nominations from the floor during the AGM on October 23, 2019.

Please contact Michelle Giroux at tel: 778-996-9836 or e-mail: michelle.giroux@xyolhemeylh.bc.ca if you would like to receive a Board of Directors Nomination Form or would like to submit a completed nominations form.

BY ORDER OF THE BOARD OF DIRECTORS

Marion Mussell
FVACFSS Board President



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BOARD OF DIRECTOR NOMINATION FORM

Nomination forms must be received by FVACFSS before **5:00pm on Tuesday October 8, 2019** in order for the nominee to be eligible for the AGM Board election. All nomination forms received by the deadline will be reviewed by the Nominations Committee to confirm the Nominee’s eligibility and applicable experience, using the nomination criteria listed on page 2 of this form. Please provide all of the information requested on page 1 and 2 of this form.

Nomination forms may be: 1) mailed, faxed or hand delivered to Michelle Giroux at FVACFSS before **3:30pm** October 7, 2019, at #1-7201 Vedder Road, Chilliwack, BC V2R 4G5, tel: 778-996-9836, fax: 604-824-5326. e-mail: michelle.gioux@xyolhemeylh.bc.ca or 2) submitted in person at the FVACFSS Nominations Meeting on October 8, 2019 from **3:00pm to 5:00pm** at the Neighbourhood Learning Centre – Alumni Hall 46361 Yale Road Chilliwack, B.C.

All nominees considered for election must be a current member of FVACFSS and be present at the AGM.

PLEASE FILL IN ALL OF THE FOLLOWING INFORMATION AND SUBMIT THE COMPLETED FORM TO FVACFSS .

NOMINEE – For Consideration for the FVACFSS Board of Directors (must be a member of FVACFSS)

Name of Nominee: _____

Full Home Address with City or Town: _____

Phone Numbers: _____

Affiliation (First Nation, Métis, or Urban) _____

If Living On Reserve Please Provide the Name: _____

Current Membership Card Number: _____

Signature of Nominee _____

NOMINATORS – Each Nomination requires two Nominators who are current members of FVACFSS.

1st NOMINATOR

2nd NOMINATOR

Name of Nominator: _____

Home Address: _____

Home Phone #: _____

Affiliation: _____

Current Membership Card Number: _____

Nominator Signature: _____

Witness: _____

Print Witness Name

Witness Signature

NOMINEE QUALIFICATIONS

In order for the FVACFSS Board to effectively carry out its governance mandate we are seeking Board members that meet certain qualifications. Specifically, successful Board candidates may have some or all of the following qualifications. Please fill in your qualifications for each of the criteria listed below that are applicable to you and include this with page one of this nominations form. The information included in this form will be used by the Nominations Committee to confirm candidates to be included on the ballot for elections at the October 23, 2019 AGM.

PLEASE FILL IN ALL OF THE CANDIDATE QUALIFICATIONS AND SEND TO FVACFSS PRIOR TO THE AGM

	Criteria	Nominee's Related Qualifications	Review
1	A member of FVACFSS with a validated membership card and resides within geographic service area.		
2	Describe any prior experience you have as a director for a non-profit society.		
3	Describe your knowledge of Stó:lô, Métis, Inuit, or Aboriginal language, culture, and history.		
4	Describe your knowledge of Aboriginal Peoples child welfare history.		
5	Describe any post secondary education you have that is relevant to the purposes of the society.		
6	Describe any demonstrated life and work experience you have that is relevant to the purposes of the society.		
7	Do you have a clean criminal record, upon performing a criminal records check?		
8	Will you commit to attaining the purposes of the society?		
9	I do not hold a political position with a First Nation or Urban Aboriginal Organization.		

Any other skills or qualifications that are not already listed that are relevant to the FVACFSS Board can be listed on the back of this page.

NOMINEE DECLARATION:

By signing and dating the space below, I (Print Name: _____) hereby accept to be a nominee to be considered by the FVACFSS Nominations Committee for the ballot of prospective Board members at the FVACFSS AGM to be held on October 23, 2019. In accordance with the FVACFSS Constitution and By-laws I accept to have a criminal records check done if elected at the AGM. I also hereby declare that I do not currently hold a political position within a First Nation or Urban Aboriginal group, and that all of the information provided above is accurate and subject to verification at any time by representatives of FVACFSS.

Signature of Nominee

Date



Minutes of the Annual General Meeting

Wednesday, October 24, 2018 at 5:00 pm

Tzeachten First Nation

Chi'yaqtel First Nation

45855 Promontory Road, Chilliwack BC

Board Members Present:

Tammy Bartz, President
Marion Mussell, Vice President
Peter John, Treasurer
Billi Pike, Secretary
Sheradon Roberts, Director
Dianne Garner, Director
Helen Joe, Director
Angelina Gosselin, Director
Paula Olmstead, Director

1. WELCOME AND OPENING

At 4:30 pm, Chief Derek Epp from Tzeachten First Nation welcomed the attending community members to the Annual General Meeting (AGM).

FVACFSS Board President, Tammy Bartz, announced that registration would close at 5:00 pm and that all members who wished to vote at the AGM must be registered by 5:00 pm.

Sheradon Roberts and Paula Olmstead from the FVACFSS Board blanketed the drummers and Chief Epp and thanked them for their work during the meeting.

At 4:35 pm, an opening dinner song was performed by Les Joe and Leanne Julian from Tzeachten First Nation, and dinner was served for all attending community members.

2. CALL TO ORDER

The FVACFSS AGM meeting was called to order at 5:34 pm by Board President, Tammy Bartz. Elder Roger Andrews from Shxw'ow'hamel First Nation opened the meeting with a prayer. Ms. Bartz thanked the cooks for preparing dinner and the flutist Arnie Leon for playing.

Ms. Bartz announced that it was 5:00 pm, and member registration was now closed. All registered members were eligible to vote during the meeting. Ms. Bartz reminded all registered members to use their voting paddles for all votes on motions, in order to be counted.

Ms. Bartz introduced Chief Epp from Tzeachten First Nation to the meeting attendees. Ms. Bartz announced that the Board was recommending Chief Epp as the chair of the AGM.

MOTION: To confirm Chief Derek Epp as the Annual General Meeting Chair.
Moved by Peter John, seconded by Debbie Young

Carried by consensus

Chief Epp thanked the meeting attendees for confirming him as chair of the AGM. He also thanked everyone for attending, and thanked the flutist and singers for honouring the meeting with their music. He then thanked the Board for their good work in support of the children, youth, families and our communities.

The Chair announced that 52 registered members were in attendance at the meeting; and, according to the FVACFSS By-laws, the meeting had the necessary quorum to conduct business.

The Chair presented the AGM agenda to the meeting attendees and asked for a motion to approve the agenda.

MOTION: To approve the agenda for the October 24, 2018 AGM.
Moved by Leona Sam, seconded by Peter John

Carried by consensus

3. BOARD DIRECTOR ELECTION PROCESS

The Chair introduced the Nominations Committee Chair, Marion Mussell. Ms. Mussell provided some opening remarks and thanked Billi Pike for her years of service on the Board.

Ms. Mussell stated that a Nominations Committee was established, consisting of three Board Directors and three community members, as follows:

- Marion Mussell – Board
- Peter John – Board
- Angelina Gosselin – Board
- Willow Mussell – Skwah First Nation
- Phil Hall – Skowkale First Nation
- Jeanie Moreno – Chawathil First Nation

On October 11, 2018, the Nominations Committee held a public meeting at the Coast Hotel Chilliwack for the purpose of reviewing nominations for the Board of Director elections at the upcoming AGM on Wednesday, October 24, 2018. During the meeting, the Committee reviewed two nominations, and both nominations met the criteria and were approved.

A letter, describing the results of the October 11, 2018 Nominations Committee meeting and listing the successful candidates for the AGM Board election, was sent to FVACFSS members and community stakeholders. The list of candidates for the Board Director election included the following:

1. Jemma Bowen
2. Judy Douglas

Ms. Mussell stated that information describing each candidate's experience was provided in the AGM package for members to review prior to the election. Ms. Mussell introduced the two candidates, Jemma Bowen and Judy Douglas, and invited them to the front of the room to provide some information about themselves to the meeting Assembly. Jemma and Judy read their biography information, which was included in the AGM Package. Both candidates provided an overview of their work and volunteer experience that is relevant to serving children and families and thanked the membership for the opportunity to be a candidate for the Board.

Ms. Mussell introduced the Electoral Officer, Charles Douglas, to the meeting attendees. Mr. Douglas thanked the Board for bringing him back and the community members for turning out. Mr. Douglas provided an overview of the election process. He explained that one Board seat was up for election, and two candidates were on the ballot. He further explained that the ballots included the names of both candidates, that registered members could vote for one candidate by putting an X next to their name on the ballot, and that any ballots that included more than one X would be considered spoiled and not counted.

At 5:50 pm, the Chair announced that the Board Director election process was officially open and would remain open for 30 minutes, closing at 6:20 pm.

4. REVIEW MEETING MINUTES

The Chair asked the membership to review the Draft Annual General Meeting minutes dated November 17, 2016, as included in their AGM package. The members were given some time to review the minutes.

FVACFSS Board Director, Paula Olmstead, asked about the accuracy of the vote count for herself at the November 16, 2017 AGM. The Chair asked for verification of the vote count. Technical resources reviewed documents from the November 16, 2017 AGM and verified that the vote counts included in the draft AGM minutes were accurate. There were no further questions regarding the November 16, 2017 AGM Minutes.

MOTION: To approve the minutes of the November 16, 2017 Annual General Meeting.
Moved by Norma Commodore, seconded by Angelina Gosselin

Carried by consensus

5. AGM REPORTS

The Chair introduced Board President, Tammy Bartz, to present the President's Report.

President's Report

Ms. Bartz thanked the Tzeachten First Nation for allowing the FVACFSS to host the AGM on their territory and thanked Elder Roger Andrews for opening the meeting with a prayer. Ms. Bartz thanked Chief Epp for chairing the meeting. Ms. Bartz thanked the attending community members for their participation in the AGM.

Ms. Bartz described some of the Board's activities and accomplishments over the past year, including:

1. A Board Planning Session that focused on the development of goals to guide the work of the Board and direct the Agency's strategic plan.
2. Confirmation of the Agency's Vision and Mission.
3. The work of the Communications Committee.
4. Support for the negotiation of a Collective Agreement and application for a Defined Benefit Pension Plan.
5. Board-sponsored honouring ceremonies for the Executive Leadership, Agency staff, and Elders.

Ms. Bartz went on to summarize some of the Board's objectives for the coming year, including:

1. Recruiting a new Executive Director.
2. Completing the Board Governance Policies.
3. Continuing to develop more open communication between the Board and Agency Management.
4. Exploring a process for increasing communications with the Stó:lô Leadership and community members.

Ms. Bartz talked about the skills and experience that Billi Pike brought to the Board over the past six years, and thanked her for her many years of dedication and support as a Board Director. Ms. Bartz thanked Management and staff of the Agency for all of their hard work to support children and families. Ms. Bartz thanked Rod, Nazeem and the other members of Management, whose hard work and dedication has led to significant improvements to the Agency's operations during this last year.

Ms. Bartz wrapped up by thanking the Elders Advisory, which meets regularly with the Agency staff, for their support. Ms. Bartz stated that the Agency could not do this work without the continual wisdom and teachings they bring to the Agency and to the Board.

Treasurer's Report

On behalf of the FVACFSS Finance Committee, Treasurer Peter John provided some summary points regarding the Agency's financials and the work of the Finance Committee.

Mr. John stated that the Finance Committee met in September to review the audit for 2017-2018, and submitted the Audited Year End Financial Statements to the Board of Directors, along with their recommendation for approval.

The Finance Committee also met in October 2018 to review a Request for Proposal for a new Auditor, and made a selection. Mr. John presented some of the highlights of the year end financials for 2017-2018, including the following:

- Revenue for 2017-2018 increased by \$9 million dollars, in part due to receiving additional funds from MCFD to obtain AOPSI caseloads of 20 files per social worker.
- Expenditures for 2017-2018 increased by \$6 million due to an increase in Child in Care costs.
- The Agency's charitable status enabled them to receive over \$10,707 in charitable donations.

- The Auditor did a full review of the Finance department's internal controls and reported that they are strong.

Mr. John began to introduce the representative from MNP to present the Audit Report. Rod Spitzig announced that the Audit presentation would be delayed until later in the Agenda, as the External Audit Firm representative had not arrived yet.

The Chair announced that the meeting would proceed with the presentation of the Management reports.

Management Report

Rod Spitzig, Manager of Administration and Operations, introduced himself and spoke about the Agency's key initiatives for the upcoming year, which include the following:

- Continue to negotiate funding that supports more services for our children and families.
- Enhance our cultural programming to provide increased opportunities for our children to be exposed to culture in the Stó:lô Territory and the territory they are from.
- Undertake strategies to recruit, hire and retain staff.
- Align caseloads with AOPSI standards, which are 20 files per social worker.
- Increase the use of out of care options and agreements.
- Increase permanency planning for all of our children in care.

Nazeem Ratanshi, Director of Practice, introduced himself. He thanked the Board of Directors for their support, as well as our staff, Elders and all of the community members who came to the AGM.

Mr. Ratanshi spoke about the table of candles at the front of the room, which represented each child in care, and how the tiers represent the different types of care the children are in. Mr. Ratanshi stated that the top tier represents children who are in care with family, the middle tier represents children who are in voluntary or temporary care, and the bottom tier represents all the children in continuing care. This year, we have 36 children who are in care with family, 68 children in Out of Care placements and 449 children in continuing care. The Agency's goal is to have no candles, or at least to switch the top and bottom tiers so that the majority of children that are in care are with family.

Mr. Ratanshi spoke about the Agency's goal to continue working on the permanency of children in care. There are currently 295 children in Continuing Custody; the goal is to increase rescindment, the transfer of custody and the transition of children out of care. We plan to do this through an increase of staff on the permanency team and increased use of family enhancement workers. The permanency team is focused on finding family and getting increased community involvement in permanency planning. Mr. Ratanshi wrapped up by introducing Rebecca Easson, Regional Manager, for the Family Strengthening Team and the Permanency Team.

Rebecca Easson introduced herself and thanked the Board for all the support they provide to the staff. Ms. Easson started her presentation by providing a definition of permanency. Permanency means that every child:

- has relationships that are nurtured, supported and maintained.
- has a sense of pride, is rooted in their identity, and knows their family and their background.

- is connected to their cultural community.
- feels a sense of belonging, value and that they matter.

Ms. Easson talked about the four dimensions of the medicine wheel, which include cultural, relational, physical and legal. Ms. Easson spoke about the activities the Agency has undertaken to practice sound permanency planning for children in care, including the following:

- The agency has expanded the Family Cultural Connections team and their roles.
- More Youth Transition Coordinators and Family Preservation Counsellors have been hired.
- We recently created a Permanency Team under a new team leader, as we were finding the permanency piece of our work was getting lost when it was done among all the teams in the Agency.

Ms. Easson described a shift in how the Agency is approaching permanency planning for children. Permanency work does not mean one Social Worker holding the file. It is now something many individuals do as soon as the Agency starts working with a family. We always strive towards keeping children in culturally appropriate placements.

Ms. Easson also talked about a four-day training session delivered to Agency staff by Kevin Campbell, founder of the Family Founding Program. Ms. Easson shared a quote from Kevin Campbell: "There is no Agency. There is only family, community and culture. Family finding is a family-driven process, and each family member is a person, and we need to see that before we read their story."

Ms. Easson shared some of the Agency's achievements in the area of permanency over the past year, as follows:

- We completed 11 Transfers of Guardianship from the Agency to family through 54.01.
- There were 6 children living with family under an EFP Agreement who have been returned home.
- We completed 8 rescindments.
- We completed 15 adoptions by fiscal year end.
- We completed 2 54.'s by fiscal year end.
- We have connected 85 children and youth to family they did not previously know.
- We have taken children to six different communities to connect them to family and get them back to their communities. The children got to be a part of Pow-Wows and a naming ceremony, and were given names by their community.

The meeting Chair thanked Ms. Easson and the rest of the Agency Management team for all the work they continue to do for the Agency, children and families.

Auditor's Report

The Chair announced that the Auditor had arrived, and introduced Beverly Keswick to the meeting Assembly. Beverly Keswick, of the audit firm MNP, introduced herself and presented the audit report that was included in the AGM package distributed to the membership.

Ms. Keswick presented the auditor's letter and provided a verbal summary of the content included in the audit report and audit engagement letter.

Ms. Keswick stated that the FVACFSS 2017-2018 Year End Financial Statements fairly represent the financials of the organization.

Ms. Keswick presented the FVACFSS balance sheet and provided highlights of key items included in the assets and liabilities. Some of the notable items included a description of the Agency holiday pay and vacation accruals and amounts set aside for specific purchases.

Ms. Keswick asked the meeting Assembly to look at Note 6 in the Audit package, which provides a detailed description regarding the items purchased with funding set aside for specific purchases.

Ms. Keswick stated that the minor increase in long-term debt is due to the purchase of new vehicles during the year.

Ms. Keswick presented the FVACFSS Statement of Revenues and highlighted the increase in revenue from funders, as well as the new revenue line item associated with charitable donations.

Ms. Keswick presented the FVACFSS expenses and highlighted the fact that delegated expenditures increased, while non-delegated expenditures remained steady. Ms. Keswick stated that the overall year end surplus was \$2.927 Million.

After completing her presentation, Ms. Keswick thanked the membership and asked them if they had any questions about the FVACFSS financials. There were no questions from the membership.

Director Angelina Gosselin presented Beverly Keswick with a gift and thanked her for her presentation.

Appointment of Auditor

The meeting Chair requested a motion to approve MNP as the External Auditor to conduct the Audit of the 2018-19 year end financials for Fraser Valley.

MOTION: To appoint MNP as the Auditor for FVACFSS for the fiscal year 2018-2019.

Moved by Rosemary Trehearne, seconded by Juanita Pete

Carried by consensus

Rosemary Trehearne asked a question regarding employee compensation: "Are we now paying our FVACFSS staff level with MCFD?" Rod Spitzig stated that the pay between MCFD staff and FVACFSS staff is equal.

6. ELECTION RESULTS

The meeting Chair stated that it was time to announce the election results and introduced Electoral Officer, Charles Douglas. Mr. Douglas stated that 49 ballots were cast during the election, and none of the ballots were spoiled. He then read out the names of each of the candidates and their vote counts, as follows:

- Jemma Bowen – 19 votes
- Judy Douglas – 30 votes

Mr. Douglas announced that, according to the vote count, Judy Douglas was elected for the one vacant Board seat.

The Assembly applauded the results of the election. Mr. Douglas requested a motion to destroy the ballots.

MOTION: To destroy the ballots.
 Moved by Sheradon Roberts, seconded by Marion Mussell
Carried by consensus

The meeting Chair congratulated Judy Douglas, and Tammy Bartz provided a gift to Electoral Officer, Charles Douglas.

7. CLOSING REMARKS

Board Vice President, Marion Mussell, addressed the Assembly and provided closing remarks. Ms. Mussell thanked Manager Rebecca Eason for her presentation, and noted the important theme that it takes a community to raise a child. Ms. Mussell thanked Tammy Bartz for her dedication and leadership as the Board President. Ms. Mussell stated, “I am honoured to work with Tammy and experience her strength and knowledge. I have great respect for Tammy, as do all of the Board Directors and her colleagues.”

Ms. Mussell thanked the community members for choosing to come to the AGM and support the Agency, when they have many other commitments and choices for how they spend their evenings. “By being here you support good governance, and you support the concept of an Agency that strives to provide good service to children and families. The Agency staff work long hours, and the Board thanks you for your hard work and dedication – it is not easy work.”

Question and Answer Period

During the closing remarks, community member Deana John asked if there was a Question and Answer period on the agenda, where members have an opportunity to ask questions and provide comments.

Ms. Mussell asked Deana John if she had questions she would like to ask. Ms. John proceeded with a few questions and comments. Ms. John asked for clarification about the Agency complaints process and how to escalate complaints within the Agency when services are not going well within her community.

Nazeem Ratanshi, Director of Practice, stated that the complaint process is a multi-step process that starts with activity to resolve the issue at the Social Worker level; then, if it is not resolved, the issue is escalated up to the Team Leader, then to the Regional Manger, and then to himself as the Director of Practice. Mr. Ratanshi said that the goal is to continue to grow relationships with our member First Nations and work through any service issues.

Ms. John referred to the Auditor presentation and the graphics that illustrated how the program funding is allocated. Ms. John asked for clarification regarding the funding for different types of programs and where they are located within the region, as it relates to services received by her community.

Rod Spitzig, Manager of Administration and Operations, stated that the Agency received \$100,000 from INAC for On-Reserve prevention services, and the majority of that goes to salaries. Mr. Spitzig stated that Management is meeting with INAC on a continuous basis to seek more prevention funding for On-Reserve communities; and, if we receive additional funding, we will work with her community to identify opportunities for how to spend it.

Tammy Bartz, Board President, followed up on Rod's answer by stating that FVACFSS gets 9% of its total budget for On Reserve programs, and gets little or no prevention funding. The Agency does its best to reallocate funding from other places to provide a limited amount of On Reserve prevention programming. Ms. Bartz stated that, hopefully, INAC would be coming to the table, in the coming months, with prevention funding for On Reserve communities.

Society member, Bev Campbell, talked about the need for more alcohol treatment programs, in order to support children and youth with addictions, as well as their families. Drug and alcohol programs need to have a higher profile for the Agency.

Ms. Campbell stated that the Agency needs more resources and programs to support the aging out process for youth aging out of care. The youth need supports to identify connections within the community and assistance with learning about, and connecting with, their traditional culture and life skills.

Ms. John asked about the vacant Executive Director position, and how long Nazeem and Rod would be in the acting roles.

Tammy Bartz, Board President, stated that Nazeem Ratanshi and Rod Spitzig are acting in an interim co-management capacity, while the Agency recruits for an Executive Director. Ms. Bartz stated that the Agency is developing an Executive Leadership structure that will more evenly distribute the roles and responsibilities among the Agency's Senior Management. The Executive Director position will be posted after we finalize the roles within the Executive Leadership structure and revise the Executive Director job description.

Society member, Amy Victor, stated that our communities have been asking for prevention money since colonial government took over, and then asked if we should get political representation involved to support the request for prevention funding for the Agency. Ms. Victor commented on how the Xyolhemeylh Social Workers used to work in silos in the 1990s, and now they appear to be working as a team, which is much improved. Ms. Victor thanked the Agency Management and staff for their work.

Angelina Gosselin, Board Director, spoke about some of the prevention programs delivered to On Reserve communities through partnerships between various Aboriginal agencies and the RCMP. The Agency is always seeking ways to partner with other agencies to collaborate on the delivery of prevention programming, and we have had some successes. Ms. Gosselin stated that our RCMP Superintendent is looking at grassroots services, and we now have an Urban Aboriginal liaison.

Chief Epp, meeting Chair, spoke about the work of the Chiefs to collaborate on an effort to advocate for more funding for Child and Family Services programs. Chief Epp stated that the Chiefs are gathering with the First Nations Leadership and Mary Teegee to request for more funding to implement

recommendations contained within the Ed John report. The Leadership just passed a resolution regarding jurisdiction for our children.

Member Rose Peters stated that, in Chawathil, there have been a few deaths involving young people that were in care. She stated that, as a mother and grandmother, she is concerned about young community members passing away before their own parents. These tragedies have a big impact on the families and the entire community. Ms. Peters stated that there is a struggle within our communities, and a lot of work is necessary to maintain connections between the youth and their community, culture, food and traditions.

Ms. Peters, asked what the communities and the Agency can do together to respond to these issues. Chief Epp provided his condolences for the significant losses over the last few months in Chawathil, and stated that Ms. Peters had raised a number of good points regarding the need to have supports for community healing and the importance of providing children and youth with hope.

Chief Epp said more can be done to support children and youth to touch the ground and get reconnected to their community and culture. Chief Epp stated that the Social Workers are doing their best with the limited resources they are given by funders, and that good work is happening. Chief Epp thanked Ms. Peters for her comments.

Member Rosemary Trehearne stated that she has been an Elder and a Board Director for the Agency for many years. Ms. Trehearne said, "I know what Xyolhemeylh does, and that they have great programs such as Roots and others to support young people to reconnect with their communities."

Ms. Trehearne stated that the Agency is doing a number of good things to support youth with aging out of care. For instance, the Elders have a ceremony for youth aging out, and there is lots of work to support youth with developing plans and making connections before they age out. Many years ago the Agency did not provide these services, but they have grown tremendously over the years, and now they do.

Ms. Trehearne stated that there has never been enough money, but the Agency uses all of the funding it gets for programs and services. Ms. Trehearne stated that, at an AGM, it is very difficult to describe all of the things the Agency does; and that, if members are not familiar with the full list of services, they should go to the offices and talk with the Management to see all of the things they do.

Ms. Trehearne wrapped up by stating that she believes in what Xyolhemeylh is doing, and that all of the Elders on the Elders Advisory believe in what they are working for, as we seek to help children and youth in our communities. She stated, "I ask that you have patience and do some homework before you make comments about what the Agency is not doing."

Society member, Bev Campbell, talked about the intergenerational effects of children growing up in care. Ms. Campbell stated that our children are teachable, and that having prevention services available for our children living On Reserve will make a difference for our people. Ms. Campbell stated that she is thankful for getting an opportunity to speak at the AGM, and that it is important that we all have a voice.

Chief Epp stated that it is important that everyone has a voice and an opportunity to share their perspectives. He said, "I know that the FVACFSS Board is hearing you, and that they are taking notes." Chief Epp restated that there are a number of groups that are working hard to get more funding for prevention services. The legislation that the Leadership is trying to pass is directed towards assisting FVACFSS and other organizations to get more prevention program funding.

Society member, Judy Douglas, stated that, since 2010, the biggest impact she and others can have on community is to volunteer their time to work with the little children. She said, "FVACFSS cannot be responsible for everything to support children and youth, and I believe they are doing their best. It is also up to the communities and their members to put programs in place to support children and youth, and ask that more people volunteer their time for the work that needs to be done within community."

Chief Epp stated that it is important that we all continue to do grassroots work in our communities to deliver programs for our children and youth.

Chief Epp, meeting Chair, asked if there were any further comments or questions. Seeing that there were no further questions or comments from the members of the meeting Assembly, the Chair requested a motion to adjourn the meeting.

MOTION: To adjourn the Annual General Meeting.

Moved by Michael White, seconded by Rosemary Trehearne

Carried by consensus

The meeting was adjourned at 7:34 pm.

Les Joe and Leanne Julian from Tzeachten First Nation closed the meeting with an honouring song. The meeting Assembly members came to the front of the room to greet the FVACFSS Board Directors, and to congratulate Judy Douglas as the new Board Director.

Fraser Valley Aboriginal Children and Family Services Society
Consolidated Financial Statements
March 31, 2019

Fraser Valley Aboriginal Children and Family Services Society

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For the year ended March 31, 2019

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Management's Responsibility

To the Members of Fraser Valley Aboriginal Children and Family Services Society:

Management is responsible for the preparation and presentation of the accompanying consolidated financial statements, including responsibility for significant accounting judgments and estimates in accordance with Canadian accounting standards for not-for-profit organizations. This responsibility includes selecting appropriate accounting principles and methods, and making decisions affecting the measurement of transactions in which objective judgment is required.

In discharging its responsibilities for the integrity and fairness of the consolidated financial statements, management designs and maintains the necessary accounting systems and related internal controls to provide reasonable assurance that transactions are authorized, assets are safeguarded and financial records are properly maintained to provide reliable information for the preparation of consolidated financial statements.

The Board of Directors is responsible for overseeing management in the performance of its financial reporting responsibilities, and for approving the consolidated financial statements. The Board fulfils these responsibilities by reviewing the financial information prepared by management and discussing relevant matters with management and external auditors. The Board is also responsible for recommending the appointment of the Society's external auditors.

MNP LLP is appointed by the Members to audit the consolidated financial statements and report directly to them; their report follows. The external auditors have full and free access to, and meet periodically and separately with, both the Board and management to discuss their audit findings.



President



Director of
Administrative Services

Independent Auditor's Report

To the Members of Fraser Valley Aboriginal Children and Family Services Society:

Report on the Audit of the Consolidated Financial Statements

Opinion

We have audited the consolidated financial statements of Fraser Valley Aboriginal Children and Family Services Society and its subsidiaries (the "Society"), which comprise the consolidated statement of financial position as at March 31, 2019, and the consolidated statements of operations, changes in net assets and cash flows for the year then ended, and notes to the consolidated financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the consolidated financial position of the Society as at March 31, 2019, and the results of its consolidated operations and its consolidated cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Consolidated Financial Statements section of our report. We are independent of the Society in accordance with the ethical requirements that are relevant to our audit of the consolidated financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other Matter

The supplementary schedule is unaudited and is included for informational purposes and has only been audited to the extent of the financial statements taken as a whole.

Responsibilities of Management and Those Charged with Governance for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of the consolidated financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is responsible for assessing the Society's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Society or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Society's financial reporting process.

Auditor's Responsibilities for the Audit of the Consolidated Financial Statements

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these consolidated financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Society's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Society's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the consolidated financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Society to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the consolidated financial statements, including the disclosures, and whether the consolidated financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the Society to express an opinion on the consolidated financial statements. We are responsible for the direction, supervision and performance of the group audit. We remain solely responsible for our audit opinion.

Report on Other Legal and Regulatory Requirements

As required by the Societies Act (British Columbia), we report that, in our opinion, the accounting principles have been applied on a basis consistent with that of the preceding year.

Chilliwack, British Columbia

August 21, 2019

MNP LLP

Chartered Professional Accountants

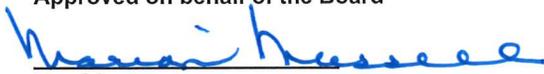
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Fraser Valley Aboriginal Children and Family Services Society
Consolidated Statement of Financial Position

As at March 31, 2019

	2019	2018
Assets		
Current		
Cash	8,686,466	6,083,860
Accounts receivable	494,717	295,645
	9,181,183	6,379,505
Capital assets (Note 3)	2,146,394	1,065,678
	11,327,577	7,445,183
Liabilities		
Current		
Accounts payable and accruals (Note 5)	4,060,156	2,537,566
Deferred contributions (Note 6)	1,398,208	1,397,422
Current portion of long-term debt (Note 7)	60,997	49,654
	5,519,361	3,984,642
Long-term debt (Note 7)	261,863	150,696
	5,781,224	4,135,338
Commitments (Note 8)		
Net Assets	5,546,353	3,309,845
	11,327,577	7,445,183

Approved on behalf of the Board



 President



 Treasurer

The accompanying notes are an integral part of these consolidated financial statements

Fraser Valley Aboriginal Children and Family Services Society
Consolidated Statement of Operations and Changes in Net Assets

For the year ended March 31, 2019

	<i>2019 Budget</i>	<i>2019</i>	<i>2018</i>
Revenue			
Province of B.C.	28,401,204	36,925,304	31,882,760
Department of Indigenous Services Canada	4,594,271	6,080,262	2,967,115
Child tax benefits	2,507,497	3,050,995	2,890,914
External revenue	-	328,768	279,752
GST recovery	-	106,983	72,311
Donations	-	4,070	10,707
	35,502,972	46,496,382	38,103,559
Expenses			
Amortization	-	420,566	315,616
Child Welfare & Protection-Total	31,874,251	40,218,668	31,932,020
Prevention Programs	5,288,635	3,630,140	2,935,850
	37,162,886	44,269,374	35,183,486
Surplus (deficiency) of revenue over expenses before other items	(1,659,914)	2,227,008	2,920,073
Other item			
Gain on disposal of capital assets	-	9,500	7,514
Surplus (deficiency) of revenue over expenses	(1,659,914)	2,236,508	2,927,587
Net assets, beginning of year		3,309,845	382,258
Net assets, end of year		5,546,353	3,309,845

The accompanying notes are an integral part of these consolidated financial statements

Fraser Valley Aboriginal Children and Family Services Society
Consolidated Statement of Cash Flows
For the year ended March 31, 2019

	2019	2018
Cash provided by (used for) the following activities		
Operating		
Surplus of revenue over expenses	2,236,508	2,927,587
Amortization	420,566	315,616
Gain on disposal of capital assets	(9,500)	(7,514)
	2,647,574	3,235,689
Changes in working capital accounts		
Accounts receivable	(199,071)	(32,217)
Accounts payable and accruals	1,522,590	868,934
Deferred contributions	786	18,974
	3,971,879	4,091,380
Financing		
Advances of long-term debt	227,566	124,559
Repayment of long-term debt	(105,056)	(88,256)
	122,510	36,303
Investing		
Purchase of capital assets	(1,501,283)	(245,068)
Proceeds on disposal of capital assets	9,500	7,514
	(1,491,783)	(237,554)
Increase in cash resources	2,602,606	3,890,129
Cash resources, beginning of year	6,083,860	2,193,731
Cash resources, end of year	8,686,466	6,083,860
Supplementary cash flow information		
Cash paid for interest	4,697	6,032

The accompanying notes are an integral part of these consolidated financial statements

Fraser Valley Aboriginal Children and Family Services Society

Notes to the Consolidated Financial Statements

For the year ended March 31, 2019

1. Organization

The Fraser Valley Aboriginal Children and Family Services Society (FVACFSS) (the "Society") is a non-profit society incorporated in B.C. under the Society Act on September 26, 2008. The Society began operations as of November 1, 2008.

The Society is registered as a charitable organization under the Income Tax Act (the "Act") and as such is exempt from income taxes and is able to issue donation receipts for income tax purposes. In order to maintain its status as a registered charity under the Act, the Society must meet certain requirements within the Act. In the opinion of management, these requirements have been met.

The Society's objectives include

- Promote the overall welfare and development of all Aboriginal children and families residing within Sto:lo traditional territory.
- Establish, promote, and facilitate the development and delivery of a full range of children and family programs and services to the Aboriginal people located within Sto:lo traditional territory.
- Recognize the responsibilities of the Sto:lo in taking care of the guests in the Sto:lo traditional territory according to Sto:lo customary practices and to ensure those guests abide by and recognize Sto:lo traditional territory and protocol.

2. Significant accounting policies

These consolidated financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations as issued by the Accounting Standards Board in Canada and include the following significant accounting policies:

Financial instruments

The Society recognizes its financial instruments when the Society becomes party to the contractual provisions of the financial instrument. All financial instruments are initially recorded at their fair value, including financial assets and liabilities originated and issued in a related party transaction with management. Financial assets and liabilities originated and issued in all other related party transactions are initially measured at their carrying or exchange amount in accordance with Section 3840 *Related Party Transactions*.

At initial recognition, the Society may irrevocably elect to subsequently measure any financial instrument at fair value.

With the exception of those instruments designated at fair value, all other financial assets and liabilities are subsequently measured at amortized cost.

Transaction costs and financing fees directly attributable to the origination, acquisition, issuance or assumption of financial instruments subsequently measured at fair value are immediately recognized in the excess of revenues over expenses for the current period. Conversely, transaction costs and financing fees are added to the carrying amount for those financial instruments subsequently measured at amortized cost or cost.

Cash and cash equivalents

Cash and cash equivalents include balances with banks and short-term investments with maturities of three months or less.

Revenue recognition

The Society follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Fraser Valley Aboriginal Children and Family Services Society

Notes to the Consolidated Financial Statements

For the year ended March 31, 2019

2. Significant accounting policies (Continued from previous page)

Reporting entity

These financial statements consolidate the financial activities of all entities and departments comprising the Society reporting entity. The Society has consolidated the assets, liabilities, revenues and expenses of the following entities and departments:

- 0693626 B.C. Ltd. (of which the Society owns 100% of the outstanding shares)

All inter-entity balances have been eliminated on consolidation; however, transactions between departments have not been eliminated in order to present the results of operations for each specific department.

Capital assets

Capital assets are recorded at cost. The cost for contributed capital assets is considered to be fair value at the date of contribution.

Amortization is provided using the straight-line method at rates intended to amortize the cost of assets over their estimated useful lives.

	Rate
Buildings	40 years
Automotive	5 years
Computer equipment	3 years
Office equipment	5 years
Leasehold improvements	5 years

Long-lived assets

Long-lived assets consist of capital assets. Long-lived assets held for use are measured and amortized as described in the applicable accounting policies.

When the Society determines that a long-lived asset no longer has any long-term service potential to the Society, the excess of its net carrying amount over any residual value is recognized as an expense in the statement of operations. Write-downs are not reversed.

Deferred contributions

Contributions are received from contributors who have restricted their use for specific purposes as described in Note 6. Recognition of these amounts as revenue is deferred to periods when the specific expenditures are made.

Measurement uncertainty

The preparation of consolidated financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the consolidated financial statements, and the reported amounts of revenues and expenses during the reporting period.

Accounts receivable are stated after evaluation as to their collectibility and an appropriate allowance for doubtful accounts is provided where considered necessary. Amortization is based on the estimated useful lives of capital assets.

These estimates and assumptions are reviewed periodically and, as adjustments become necessary they are reported in excess of revenues and expenses in the periods in which they become known.

Fraser Valley Aboriginal Children and Family Services Society

Notes to the Consolidated Financial Statements

For the year ended March 31, 2019

2. Significant accounting policies *(Continued from previous page)*

Retirement benefits

The Society had a defined contribution pension plan covering substantially all full-time employees who had completed three months full-time service. As at September 1, 2018, the Society changed to a defined benefit pension plan (note 9). The previous defined contribution pension had no prior service costs. Contributions were mandatory and were based on the percentage of participants' contributions, up to a maximum. The Society's contributions totaled \$244,022 (2018 - \$526,884).

3. Capital assets

	<i>Cost</i>	<i>Accumulated amortization</i>	<i>2019 Net book value</i>	<i>2018 Net book value</i>
Land	238,974	-	238,974	238,974
Buildings	446,026	113,867	332,159	344,490
Automotive	1,079,201	699,926	379,275	228,959
Computer equipment	618,815	575,123	43,692	37,261
Office equipment	232,601	187,050	45,551	66,776
Leasehold improvements	1,938,561	831,818	1,106,743	149,218
	4,554,178	2,407,784	2,146,394	1,065,678

Leasehold improvements includes leasehold improvements under construction with a carrying value of \$375,000 (2018 - \$nil). No amortization of this asset has been recorded during the current year as it is currently under construction.

4. Investment in capital assets

Investment in capital assets consists of the following:

	<i>2019</i>	<i>2018</i>
Investment in capital assets, net of long-term debt - FVACFSS	1,252,403	281,864
Investment in capital assets - 0693626 B.C. Ltd.	571,133	583,464
	1,823,536	865,328

5. Accounts payable and accruals

Included in accounts payable and accruals is \$111,590 (2018 - \$81,100) in payroll withholding taxes due to the Canada Revenue Agency, \$6,694 (2018 - \$nil) owing to the Province of B.C. and \$37,183 (2018 - \$19,859) owing to WorkSafe BC.

Fraser Valley Aboriginal Children and Family Services Society

Notes to the Consolidated Financial Statements

For the year ended March 31, 2019

6. Deferred contributions

Contributions have been deferred in order to establish a replacement fund for the future purchases of information technology, building improvements, and vehicles; these items are replaced as needed. These deferred contribution amounts have been determined in conjunction with the government funding agencies based on budgeted figures plus a contingency.

Deferred contributions also include funds received from the Province of B.C. for the subsequent year.

The balances of the deferred contribution amounts are as follows:

	2019	2018
Information technology	150,000	150,000
Building improvements	360,000	360,000
Vehicles	229,944	229,944
CLBC assessment and protocol	190,000	190,000
Parental assessment	50,000	50,000
Province of B.C. - Ministry of Children and Family	408,264	408,264
Annual General Meeting	10,000	9,214
	1,398,208	1,397,422

7. Long-term debt

	2019	2018
Five 72-month and eleven 84-month vehicle loans with balances ranging from \$6,882 to \$32,649 and interest rates between 0.49% and 4.49%. Secured by vehicles with a net book value of \$281,907.	322,860	200,350
Less: Current portion	60,997	49,654
	261,863	150,696

	<i>Principal</i>
2020	60,997
2021	62,671
2022	46,071
2023	47,322
2024	47,267
	264,328

Interest on long-term debt amounted to \$4,697 (2018 - \$3,186).

Fraser Valley Aboriginal Children and Family Services Society

Notes to the Consolidated Financial Statements

For the year ended March 31, 2019

8. Commitments

During the year, the Society occupied leased premises in Agassiz subject to minimum monthly rent of \$4,500 until January 31, 2023.

During the year, the Society occupied leased premises in Surrey subject to minimum monthly rent of \$3,360 until September 30, 2020

During the year, the Society occupied leased premises in Surrey subject to minimum monthly rent of \$2,691 until September 30, 2019 and minimum monthly rent of \$2,840 until September 30, 2020.

During the year, the Society occupied leased premises in Chilliwack subject to minimum monthly rent of \$25,862 until March 31, 2020.

During the year, the Society occupied leased premises in Abbotsford subject to minimum monthly rent of \$16,363 until June 1, 2021. The rent increases on June 1, 2021 by \$1.00 per square foot (11,550 sqft). The rent will increase on June 1, 2022 by \$2.00 per square foot.

During the year, the Society occupied leased premises in Abbotsford subject to minimum monthly rent of \$7,775 on a month to month basis until a new lease can be signed.

During the year, the Society occupied leased premises in Abbotsford subject to minimum monthly rent of \$7,710 on a month to month basis until a new lease can be signed.

During the year, the Society occupied leased premises in Mission subject to minimum monthly rent of \$7,439 until March 31, 2020.

During the year, the Society occupied leased premises in Langley subject to minimum monthly rent of \$2,660 until May 31, 2022 for 2,128 sqft.

During the year, the Society occupied leased premises in Langley subject to minimum monthly rent of \$4,436 until January 14, 2022 for 4,839 sqft.

During the year, the Society occupied leased premises in Langley subject to minimum monthly rent of \$1,216 until June 14, 2023. The rent increases on January 15 each year until 2023 at \$0.50 per square foot (1,390 sqft).

9. Employee future benefits

Public Service Pension Plan

The Society and its employees contribute to the Public Service Pension Plan (the Plan), a jointly trustee pension plan. The board of trustees, representing plan members and employers, is responsible for administering the Plan, including investment of assets and administration of benefits. The Plan is a multi-employer contributory pension plan. Basic pension benefits are based on a formula. As at March 31, 2017, the Plan has approximately 57,000 active members and approximately 46,000 retired members.

Every three years, an actuarial valuation is performed to assess the financial position of the Plan and adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the Plan. The actuary's calculated contribution rate is based on the entry-age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the Plan. This rate is then adjusted to the extent there is amortization of any funding deficit.

The most recent valuation as at March 31, 2017 indicated a surplus of \$1,896,000 for basic pension benefits.

The next valuation will be March 31, 2020 with results available in 2020.

Fraser Valley Aboriginal Children and Family Services Society

Notes to the Consolidated Financial Statements

For the year ended March 31, 2019

9. Employee future benefits *(Continued from previous page)*

Employers participating in the Plan record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the Plan records accrued liabilities and accrued assets for the Plan in aggregate with the result that there is not a consistent and reliable basis for allocating the obligation, assets and cost to the individual employers participating in the Plan.

The Society paid \$555,195 (2018 - \$nil) for employer contributions to the plan in fiscal 2019.

10. Financial instruments

The Society, as part of its operations, carries a number of financial instruments. It is management's opinion that the Society is not exposed to significant interest, currency, credit, liquidity or other price risks arising from these financial instruments except as otherwise disclosed.

Interest rate risk

Interest rate risk is the risk that the value of a financial instrument might be adversely affected by a change in the interest rates. Changes in market interest rates may have an effect on the cash flows associated with some financial assets and liabilities, known as cash flow risk, and on the fair value of other financial assets or liabilities, known as price risk.

The Society is exposed to interest rate price risk on its long-term debt as they are at fixed rates.

Credit concentration

The Society has a concentration of credit risk because substantially all of its accounts receivable are from the Canada Revenue Agency for GST rebates receivable. The Society believes that there is no unusual exposure associated with the collection of these receivables.

11. Economic dependence

The Society is economically dependent on various levels of government funding. Its ability to continue viable operations is dependent upon maintaining its relationship with these various government funding agencies. As at the date of these financial statements, the Society believes that it will continue to receive this government funding.

12. Elimination of internal program transactions

As noted in the significant accounting policies, internal program transactions of \$3,287,572 (2018 - \$1,541,855) in revenue and \$3,287,572 (2018 - \$444,046) of expenses reported on schedule 1 have been eliminated on the consolidated statement of operations and changes in net assets.

Fraser Valley Aboriginal Children and Family Services Society
Notes to the Consolidated Financial Statements
For the year ended March 31, 2019

13. Director Remuneration

During the year, the Society paid the following amounts to board members:

<u>Position</u>	<u>Amount</u>
Board member	\$ 11,970
Board member	1,750
Board member	3,840
Board member	3,575
Board member	4,505
Board member	4,380
Board member	10,900
Board member	5,365
Board member	1,725
Board member	3,785

	\$ 51,795

14. Employee Remuneration

During the year, the Society paid a total of \$2,389,423 in salaries and benefits to its 28 highest remunerated employees who made more than \$75,000 per year.

15. Comparative figures

Certain comparative figures have been reclassified to conform with current year presentation. Specifically, \$10,000 was reclassified to deferred contributions from accounts payables and accruals.

FRASER VALLEY ABORIGINAL CHILDREN AND FAMILY SERVICES SOCIETY
SCHEDULE 1 - STATEMENT OF REVENUE, EXPENDITURE AND UNEXPENDED SURPLUS BY PROGRAM
Year Ended March 31, 2019

<u>Program</u>	<u>Revenue</u>	<u>Expenditure</u>	<u>Current Year Excess (Shortfall)</u>	<u>Prior Year Excess (Shortfall)</u>	<u>Transfers</u>	<u>Surplus (Deficit) March /19</u>
Sexual Abuse Intervention Program	132,398	164,008	(31,610)	31,951	-	341
Children and Family Services Maintenance - Federal	2,239,854	1,870,317	369,537	(235,122)	-	134,415
Children and Family Services Operations - Federal	1,833,742	1,789,174	44,568	54,787	-	99,355
Children and Family Services Prevention - Federal	2,243,630	1,870,882	372,748	-	173,294	546,042
Children and Family Services - Provincial	35,800,959	36,463,194	(662,234)	1,020,733	59,868	418,367
Family Strengthening Program - Provincial	1,646,832	1,655,090	(8,258)	246,344	-	238,086
Supported Connections - Surrey	1,199,362	1,132,055	67,307	77,080	-	144,386
Family Cultural Connections - Surrey	418,926	471,475	(52,549)	192,469	-	139,920
Community Capacity Building	41,000	41,000	-	-	-	-
ASI - Surrey	151,394	153,601	(2,207)	(10,618)	-	(12,825)
ASI - Chilliwack	547,320	560,237	(12,917)	15,348	-	2,431
ASI - Abbotsford	49,942	49,659	283	-	-	283
Head Office Operations	3,478,850	2,713,982	764,869	988,429	1,153,779	2,907,076
Charitable Donations	9,213	9,213	-	-	-	-
Totals	<u>49,793,423</u>	<u>48,943,885</u>	<u>849,538</u>	<u>2,381,399</u>	<u>1,386,941</u>	<u>4,617,878</u>